

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Climate
Change and Communities Scrutiny
Committee

Contact: Alison Bluff
Telephone: 01246 242528
Email: alison.bluff@bolsover.gov.uk

Friday 10th May 2024

Dear Councillor

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Climate Change and Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Tuesday, 21st May, 2024 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality, and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need Wi-Fi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

**CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE
AGENDA**

*Tuesday 21st May 2024 at 10:00 hours taking place in the Council Chamber,
The Arc, Clowne*

Item No.		Page No.(s)
	<u>FORMAL PART A</u>	
1.	Apologies for Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda;	
	b) any urgent additional items to be considered;	
	c) any matters arising out of those items; and if appropriate, and withdraw from the meeting at the relevant time.	
4.	Minutes	5 - 10
	To consider the minutes of the last meeting held on 26 th March 2024.	
5.	List of Key Decisions and Items to be Considered in Private	11 - 16
	<i>Members should contact the officer whose name appears on the List of Key Decisions for any further information). NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.</i>	
6.	Review of the Council's Approach to Carbon Reduction	17 - 29
7.	Work Programme 2023/24	30 - 36
	<u>INFORMAL PART B</u>	
8.	Review Work	

Agenda Item 4

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Climate Change and Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Tuesday, 26th March 2024 at 10:00 hours.

PRESENT:-

Members:-

Councillor Ashley Taylor in the Chair

Councillors: Rob Hiney-Saunders, Cathy Jeffery, Janet Tait, and Carol Wood.

Officers:- Ellie Bircumshaw (Anti-Social Behaviour Case Worker), Steve Brunt (Strategic Director of Services), Victoria Dawson (Head of Service – Housing), Thomas Dunne-Wragg (Scrutiny Officer), Jim Fieldsend (Monitoring Officer), Matt Liddy (Community Safety and Enforcement Manager), Louise Parsons (Anti-Social Behaviour Case Worker), Mark Seston (Community Safety Officer), Jo Wilson (Housing Strategy and Development Officer), Amy Bryan (Governance and Civic Manager) and Matthew Kerry (Governance and Civic Officer).

Also in attendance at the meeting was Councillor Clive Moesby (Portfolio Holder for Resources), Councillor Anne Clarke (Portfolio Holder for Environment), Councillor Jeanne Rospin (Junior Portfolio Holder for Environment) and Police Sergeant Martyn Whyte.

CLI39-23/24 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Emma Stevenson and Catherine Tite.

CLI40-23/24 URGENT ITEMS OF BUSINESS

There were no urgent items of business to be considered.

CLI41-23/24 DECLARATIONS OF INTEREST

There were no declarations made.

CLI42-23/24 SPECIAL MINUTES – 20TH FEBRUARY 2024

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Carol Wood
RESOLVED that the minutes of a Special Climate Change and Communities Scrutiny Committee held on 20th February 2024 be approved as a true and correct record.

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

CLI43-23/24 MINUTES – 20TH FEBRUARY 2024.

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Carol Wood
RESOLVED that the minutes of a reconvened Climate Change and Communities Scrutiny Committee held on 20th February 2024 be approved as a true and correct record.

CLI44-23/24 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Moved by Councillor Robert Hiney-Saunders and seconded by Councillor Carol Wood
RESOLVED that the List of Key Decisions and Items to be considered in the private document be noted.

CLI45-23/24 REVIEW OF COUNCIL POLICY ON SKY LANTERNS AND HELIUM BALLOONS - POST-SCRUTINY MONITORING (FINAL REPORT)

Committee considered the final monitoring report regarding the review of the Council's Policy on Sky Lanterns and Helium Balloons.

The report set out that to date, one out of the five recommendations had been achieved. One had been achieved but not within target, two remained overdue and one had been extended to allow for action at the new review of tenancy agreements. A further update would be submitted to advise Members when the outstanding recommendations had been completed.

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Carol Wood
RESOLVED that (1) progress made against the review recommendations be noted;

(2) a further update be provided during the 2024/25 municipal year on the implementation of the remaining review recommendations.

CLI46-23/24 SCRUTINY COMMITTEE WORK PROGRAMME

Committee considered its Work Programme for 2023/24.

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Carol Wood
RESOLVED that the Work Programme 2023/24 be noted.

CLI47-23/24 ANNUAL REVIEW OF THE BOLSOVER COMMUNITY SAFETY PARTNERSHIP

The Community Safety Officer gave a presentation on the Bolsover Community Safety Partnership (CSP). The CSP's mission statement was to "*work together to reduce crime*

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

and disorder and improve the quality of life for you and your Community". The presentation covered:

- Why we have a Partnership;
- Statutory organisations in the CSP;
- Bolsover CSP and Priorities;
- Police and Crime Commissioner New Priorities (2022-2025);
- What had been achieved.

The current three-year plan covered 2023-26 and had been developed from the findings of a Joint Strategic Intelligence Assessment. The design of these plans had been tailored to each local authority.

The local Police and Crime Commissioner's New Priorities (Police Crime Plan 2022-2025) was also presented to the Committee, but with 2024 being an election year, the current plans could change.

For the CSP's priorities for 2023-2026, the intent was to: reduce and manage Anti-Social Behaviour (ASB) and criminal damage; reduce domestic abuse, violent crime, and sexual offences; counter terrorism; reduce and prevent acquisitive crime (vehicle crime – the District was in close proximity to the M1 motorway); reduce alcohol and substance misuse; and reduce the risk of child exploitation. The Community Safety Officer stressed the one cross cutting theme: to build cohesive communities capable of resisting crime and actions of disorder.

The CSP worked closely with the Office of the Police and Crime Commissioner, receiving £25,000 last year in financial support (that was reviewed every year). This grant helped fund projects like youth diversionary activities and the purchase and installation of CCTV cameras. There was also contingency planning for emerging risks and threats; examples were shown of the diversionary activities deployed in 2023-24, as well as what the CSP had achieved, including the provision of personal alarms and door cameras to reduce the fear of crime, crime being repeated, as well as the purchase of wildlife cameras that could record deliberate fires and acts of fly tipping.

The Community Safety Officer passed over to Sergeant Martyn Whyte to elaborate on the work of the CSP.

Sergeant Whyte noted the CSP team was effective as there was strong leadership in place, resulting in Bolsover performing better than neighbouring local authorities. Some projects in place across the District would not have taken place without CSP funding. Successes included large LED electronic speed boards and banners and stands outside of primary and secondary schools to help improve road safety. Another secondary benefit of the police visiting schools was building up a beneficial relationship between the police and young people.

In recent years, the District had encountered high levels of burglary, shoplifting and theft due to the ongoing Cost of Living Crisis, but there had also been high levels of domestic abuse. One project used Acceptable Behavioural Contracts (ABCs) and had been established with the intention of the police attending meetings with young people and their parents to try and learn why crimes were being committed. Sergeant Whyte reiterated that the District was an example of success in respect of the CSP.

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

The Committee discussed the use of electronic speed boards and facilities for young people to help reduce Anti-Social Behaviour.

The Community Safety Officer stated that for all projects, like new play areas, deterring Anti-Social Behaviour was considered as part of the design process.

The Anti-Social Behaviour Officers left the meeting.

A Member noted that whilst he realised it was not practical for the CSP to engage with all parish councils individually, he queried if a single representative could be allocated to attend any/all meetings to inform councillors of the data every quarter. The Community Safety Officer confirmed that the CSP Strategic Group had appointed a parish council representative, but they had not yet started in post. Once in post, all parish councils would be contacted and advised.

In response to a question regarding fly tipping, the Community Safety and Enforcement Manager confirmed that any impact from changes at recycling centres would be monitored.

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Carol Wood
RESOLVED that the report and presentation be noted.

CLI48-23/24 EXCLUSION OF THE PUBLIC

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the stated Part 1 of Schedule 12A of the Act and it is not in the public interest for that to be revealed.

CLI49-23/24 ANNUAL REVIEW OF THE BOLSOVER COMMUNITY SAFETY PARTNERSHIP EXEMPT PARAGRAPHS 1, 2, & 7

The Community Safety Officer highlighted the Anti-Social Behaviour and Crime comparison data sets. The reason the data was exempt was due to the request for information at District and individual Ward level and the specific crimes being reported; access to this information could be used to identify individuals.

Shoplifting, Motor Vehicle Theft and Arson had increased exponentially, and the Community Safety Officer noted there had also been increases in Stalking and Harassment, Rape, and Other Sexual Offences.

In answer to a question on the lack of online/digital fraud in the figures, Sergeant Whyte explained that some crimes would be classified under something else. The Community Safety Officer added there were other departments for reporting online/digital crime like Action Fraud.

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

A number of Members were concerned by the Possession of Weapons Offences statistics, and the Community Safety Officer spoke about Operation Sceptre, an early intervention, education, and enforcement initiative to combat knife crime. Sergeant Whyte added that “zombie knives” (a bladed weapon often with one serrated edge, which nationally had been increasingly linked to violent crimes and gang use) was now banned in private properties and so individuals could be charged if the offending article were found when these were searched.

Regarding the increase in reporting of Domestic Abuse offences, the Community and Safety Officer highlighted that victims were coming forward more quickly than in previous years and there was a need to ensure victims had the confidence that they would be supported throughout the entire process.

The document detailed the increases in high-risk referrals of Domestic Violence and in which areas they were being reported from. Case studies from each area were also provided.

The work of the Multi Agency Risk Assessment Conference (MARAC) was detailed to the Committee and the levels of support available to victims of Domestic Abuse, including the long lasting effects on child development, with the statistic that 90% of children were in the same or adjacent room where an incident of Domestic Abuse was occurring. The Committee went on to discuss the work of the Domestic Violence Officer.

The Chair noted that Gender Violence and Abuse (GVA) was increasing nationally and asked what else the Council could do. The Assistant Director of Housing Management and Enforcement talked about the statutory duties to provide secure accommodation for those fleeing Domestic Abuse. The Community Safety Officer added that local knowledge was vital to protect those entering the District from other local authority areas and why the funding of doorbell cameras had been vital in identifying further offences.

Councillor Anne Clarke left the meeting.

The Community Safety and Enforcement Manager provided Committee with information on the role of the Ranger and Anti-Social Behaviour Team.

The Rangers were part of the Enforcement Team, formerly known as the Community Action Network, and had new vehicles provided to dissuade and prevent crime. Patrols were undertaken with different roles each shift. During the day, the Rangers would focus on housing and tenancy management issues and Anti-Social Behaviour, while in the evening they would patrol, record CCTV, handle any further cases of Anti-Social Behaviour and respond to emergency housing issues (e.g., leaks).

In 2023, there had been 7,661 Ranger Reports made in the following categories: Housing; Anti-Social Behaviour; Environmental; Safe and Secure; and Other (which also covered issues like parking).

The Community Safety and Enforcement Manager noted that Anti-Social Behaviour could mean different things to different people. Car cruising was an issue, but so too was drug crime, criminal damage, or making others feel uncomfortable. Criminal Behaviour Orders, formerly known as Anti-Social Behaviour Orders (ASBO) currently stood at none, along with Civil Injunctions.

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

The Community Safety and Enforcement Manager detailed the use of Criminal Behaviour Orders, Community Protection Warnings and Community Protection Notices.

There had been a drastic increase in dangerous/nuisance driving in the District. This was due to the proximity of the M1 motorway, but further to issuing Fixed Penalty Notices to both drivers and spectators, the District was now seeing a reduction of this crime while other local authorities were seeing an increase. The Community Safety and Enforcement Manager reiterated the importance of camera investment and CCTV collection to issue these fines.

The Committee were provided with an example of the Anti-Social Behaviour Team's work in relation to a Premises Closure.

A Member thanked the police for their work and engagement with the CSP. He had also been made aware of abuse aimed at the Rangers, but that the police had been available to provide support.

The Chair thanked the police representatives present and CSP Officers for their reports and presentations.

Moved by Councillor Robert Hiney-Saunders and seconded by Councillor Carol Wood
RESOLVED that the report and presentations be noted.

CLI50-23/24 REVIEW WORK

The formal part of the meeting concluded at 12:16 hours and Members then met as a working party to continue their review work. The informal meeting closed at 12:56 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

10

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 10th May 2024

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Jim Fieldsend, Monitoring Officer, at this address or by email to jim.fieldsend@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list; however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder for Policy, Strategy and Communications
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder for Corporate Performance and Governance
Councillor John Ritchie - Portfolio Holder for Growth
Councillor Anne Clarke - Portfolio Holder for Environment
Councillor Sandra Peake Portfolio Holder for Housing
Councillor Mary Dooley - Portfolio Holder for Health and Wellbeing
Councillor Clive Moesby - Portfolio Holder for Resources

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

↴ In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Extension of agreement with Derbyshire Building Control Partnership	Chief Executive	Not before 30th May 2024	Officer Delegated Decision	Jim Fieldsend, Monitoring Officer	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open item of business. General Exception Notice published and Scrutiny Call-In waived by agreement of the Chair of Customer Services Scrutiny Committee.
Housing Stock Condition Survey 13	Executive	20th May 2024	Report of the Portfolio Holder for Housing, Councillor Sandra Peake	Victoria Dawson, Assistant Director of Housing Management and Enforcement	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Exempt item of business (information relating to the financial or business affairs of any particular person (including the authority holding that information)). General Exception Notice published for waive of Scrutiny Call-In by agreement of the Chair of Customer Services Scrutiny Committee.
Roseland Park and Crematorium - update on project progress	Executive	24th June 2024	Report of the Portfolio Holder for Growth, Councillor John Ritchie	Natalie Etches, Business Growth Manager	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Exempt item of business (information relating to the financial or business affairs of any particular person (including the authority holding that information)).

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Award of three-year Microsoft Licence contract	Executive	20th May 2024	Report of the Portfolio Holder for Resources, Councillor Clive Moesby	Nicola Astle, Assistant Director - Joint ICT Service	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
Award of three year wide area network (WAN) data connections contract 14	Executive	20 th May 2024	Report of the Portfolio Holder for Resources, Councillor Clive Moesby	Nicola Astle, Assistant Director - Joint ICT Service	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation, or prosecution of crime.

15

Bolsover District Council

Meeting of the Climate Change & Communities Scrutiny Committee 21st May 2022

Review of Council Approach to Carbon Reduction – Post-Scrutiny Monitoring (Final Report)

Report of the Chair of Climate Change & Communities Scrutiny Committee

Classification	This report is Public
Contact Officer	Thomas Dunne-Wragg, Scrutiny Officer

PURPOSE/SUMMARY OF REPORT

- To present the final Post-Scrutiny Monitoring Report on the recent Review of Council's Approach to Carbon Reduction.

REPORT DETAILS

1. Background

- 1.1 The Climate Change Act 2008 commits the UK government by law to reducing greenhouse gas emissions by at least 100% of 1990 levels (net zero) by 2050. This includes reducing emissions from the devolved administrations (Scotland, Wales, and Northern Ireland), which currently account for about 20% of the UK's emissions. The 100% target was based on advice from the CCC's 2019 report, 'Net Zero – The UK's contribution to stopping global warming'
- 1.2 Scrutiny has previously received updates on progress against the Carbon Reduction Plan 2019-30 (CRP) with reports presented to the Customer Service & Transformation and Healthy, Safe, Clean & Green Scrutiny Committees. The original CRP set out 8 thematic areas by which the authority aimed to reduce its carbon emissions.
- 1.3 Following structural changes in 2021/22 and a change in lead officers, the Assistant Director of Property Services & Housing Repairs reviewed the existing action plans and those in use with regional funders. In consultation with the Assistant Director of Development & Planning, a 10 point framework used by the Midlands Engine was identified which would allow the Council's existing themes to be transferred/captured, but would also allow the streamlining of bids for schemes to be aligned with regional and national funders.
- 1.4 It was felt that the framework would allow better compatibility with funders both regionally and nationally. It included additional themes which represented new and emerging technologies that the Council were keen to explore. It also allowed a number of different polices and groups to be brought together so progress

could be clearly identified and evidenced, with greater opportunities offered to partners through the Low Carbon Thematic Group and the Bolsover Partnership.

- 1.5 In March 2022, Executive agreed to accept these proposed changes to the CRP and move away from more traditional monitoring to a live document that tracked and evidenced progress across all schemes and or initiatives.
- 1.6 The Climate Change & Communities Scrutiny Committee received a further update in May 2022, following the operational changes to the Council's approach during the Covid-19 pandemic.
- 1.7 Committee Members agreed to complete further detailed work in relation to carbon reduction as part of the 2022/23 work programme in order to evaluate work completed within the current municipal cycle 2019-23, to guide incoming Members on potential future action.

2. Details of Proposal or Information

- 2.1 The Committee put together nine recommendations, as outlined in Appendix 1, which will hopefully enable the Council to clarify immediate priorities for action, as well as longer term plan to ensure the Council and District is net zero by 2050.
- 2.2 Appendix 2 sets out the progress so far in meeting the recommendations..
- 2.3 To date 4 out of 9 recommendations have been achieved and 5 are overdue. Members should note that a Climate Change Officer has been recruited and is due to start with the Council in July. Therefore recommendation CCCS22-23 2.2 should be completed by then, The other outstanding recommendations are tasks to be undertaken by the Climate Change Officer and revised target dates are set out in the Appendix 2.

3. Reasons for Recommendation

- 3.1 Members are required to make their report and findings public, in accordance with Part 4.5.17(4) of the Constitution.
- 3.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution.
- 3.3 Members must note Executive's response to the review recommendations and agree to review progress on the approved recommendations. A progress report is submitted at six and twelve months' intervals, with any exceptions to expected delivery highlighted.

4 Alternative Options and Reasons for Rejection

- 4.1 There are no alternative options. Members are required to note the service's response to progress against the review recommendations.
- 4.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution and as such the report cannot be rejected.

RECOMMENDATION(S)

1. That Scrutiny Members note the progress against the review recommendations.
2. That Scrutiny Members acknowledge any exceptions to delivery and clarify the additional action required by the service.
3. That Scrutiny Members make its report and findings public, in accordance with Part 4.5.17(4) of the Council's Constitution.
4. That Officers continue to implement the recommendations and submit a further report in six months time highlighting progress and any exceptions to delivery.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

None from this report. Suggested action for the Council can be contained within existing budgets.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: The creation of a local Charter acts as a statement of the Council's stance in wishing to decrease the environmental impact from sky lanterns and helium balloons on Council land and property.

Staffing: Yes No

Details:

There are no staffing implications from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No
<p>District Wards Significantly Affected</p>	None
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Yes</p> <p>Details: Relevant Service Managers and Portfolio Holder engaged during the review process.</p>

<p>Links to Council Ambition: Customers, Economy and Environment.</p>
<p>Ambition: Environment</p>

DOCUMENT INFORMATION	
Appendix No	Title
App1.	PSM of Review of Council's Approach to Carbon Reduction – Original Recommendations from Review and Executive's Response
App2.	PSM of Review of Council's Approach to Carbon Reduction – Interim Response to Scrutiny Committee on implementation following scrutiny review

<p>Background Papers <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>
<p>Please contact Scrutiny & Elections Officer where further information is required.</p>

Original Recommendations from Review and Executive's Response

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
20 CCCSC22-23 2.1	That the officer function addressing the Council's strategic approach to carbon reduction should be kept in-house, with partnership work as required with Dragonfly Development Limited, for delivery associated with the service functions transferred.	That the current restructure following the creation of Dragonfly Development Limited keeps this function in-house so the Council can take a clear lead.	May 2023	Chief Executive	Officer time		Recommendation Approved.
CCCSC22-23 2.2	That a dedicated operational post be recruited to, in addition to the designation of a lead senior officer, to ensure that the delivery in relation to carbon reduction maintains momentum to reach the 2050 target.	Increased and dedicated resource to ensure progress in the short and medium term.	TBC	Chief Executive Director of Executive, Customer Services, Communications, Governance and Partnerships	Officer time Approval of a new post and associated budget will require a further report to Employment Committee and Executive/Council for approval.		Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
21 CCCSC22-23 2.3	That data quality related to carbon reduction be improved, with a clear baseline agreed from which to track progress up to 2050, with regular data reports as part of the corporate performance reporting.	Improved data quality	Mar 24	TBC – need lead officer in post.	Officer time Potential requirement of technical software – to be determined and would be subject to a further report to Executive/ Council for approval and budget.		Recommendation Approved.
CCCSC22-23 2.4	That the lead senior officer takes account of the Member analysis of the Council's current Ambitions and how activity was supporting carbon reduction as part of new programme development.	A review of current activity, and a clearer account moving forward of the Council's activity to ensure the 2050 target will be met.		Director of Executive, Customer Services, Communications, Governance and Partnerships New officer post - TBC	Officer time		Recommendation Approved.
CCCSC22-23 2.5	That a revised approach to communication of objectives and achievements be implemented, both external and internal, with a full	Improved documentation processes, clearer communication internally and externally.		New Officer post Communications, Design & Marketing Manager			Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
	review of the website to ensure the Council's activity, and progress towards the target, is clearly documented.						
CCCSC22-23 2.6 22	That the Council ensures that a lead Portfolio Member is agreed for Carbon Reduction from within the Executive, post-election May 2023.	A clear lead Member to champion the Council's approach to carbon reduction.	May 2023	Leader of the Council			Recommendation Approved.
CCCSC22-23 2.7	That the membership of the Low Carbon Thematic Group is reviewed, post-election May 2023, to ensure it incorporates the Portfolio lead and a link to Climate Change & Communities Scrutiny to further improve communication. It is also recommended that	Improved communication between Executive and Scrutiny on carbon reduction.	July 2023	Leader's Executive & Partnerships team	Officer time Member time (meeting attendance)		Recommendation Approved.

PERFORM Code	Recommendation	Desired Outcome	Target Date	Lead Officer	Resources	Service Response	Executive Response
	the cross-party representation remains going forward as this is seen as a positive way of working.						
CCCSC22-23 2.8 23	That the Council website is reviewed and updated to provide clear guidance on current Council activity.	Improved public facing communication of the Council's priorities and achievements in relation to carbon reduction.	TBC	New Officer post Communications, Design & Marketing Manager	Officer time		Recommendation Approved.
CCCSC22-23 2.9	That Scrutiny analysis of progress against the Council Motion previously passed to the Low Carbon Thematic Group, be shared so future work planning can take account of outstanding areas capable of delivery.	Completion of outstanding elements of the 2019 Council Motion which may be deliverable.	July 2023	Leader's Executive & Partnerships team	Officer time		Recommendation Approved.

RESPONSE TO SCRUTINY COMMITTEE ON IMPLEMENTATION FOLLOWING SCRUTINY REVIEW

Title of Review:	Review of Council's Approach to Carbon Reduction					
Timescale of Review:	November 2022 – January 2023		Timescale of Review:	November 2022 – January 2023		
Date agreed by Scrutiny:	January 2023		Date agreed by Scrutiny:	January 2023		
Total No. of Recommendations and Sub Recommendations	Achieved	4	On track	0	Extended	5
	Achieved (Behind target)	0	Overdue	0	Alert	0


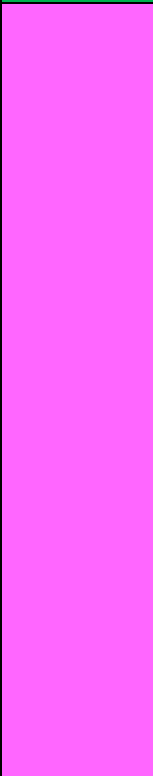
24

Key Achievements:

- A strategic lead officer has now been identified and significant progress has been made towards the recruitment of an operational officer.
- Following the elections in May 2023, there is now a clear lead for Carbon Reduction through the Portfolio Holder for Environment.
- The Low Carbon Thematic Group has been reviewed and is now focussing on the findings from the review as part of its remit.

Reasons for non-implementation of Recommendations:

- A number of recommendations require the new operational officer to be in post to enable them to progress. The Climate Change Officer is due to start at the Council in July. The target date for these recommendation has been extended.

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
CCCSC22-23 2.1 25	<p>That the officer function addressing the Council's strategic approach to carbon reduction should be kept in-house, with partnership work as required with Dragonfly Development Limited, for delivery associated with the service functions transferred.</p>	<p>Chief Executive</p>	<p>May 2023</p>	<p>May 2023</p>		<p>Officer time</p>	<p>The Service Director of Executive, Corporate Services and Partnerships is now the climate lead for the Council responsible for the strategic approach to carbon reduction.</p>
CCCSC22-23 2.2	<p>That a dedicated operational post be recruited to, in addition to the designation of a lead senior officer, to ensure that the delivery in relation to carbon reduction maintains momentum to reach the 2050 target.</p>	<p>Chief Executive Service Director Executive, Corporate Services and Partnerships</p>	<p>July 2024</p>			<p>Officer time Approval of a new post and associated budget will require a further report to Employment Committee and Executive/ Council for approval.</p>	<p>A new post entitled Carbon Reduction Officer has been approved by the Employment and Personnel Committee. Council will consider putting the post on the establishment on 6 December 2023 prior to recruitment.</p> <p><u>INTERIM REPORT</u> The post of the Carbon Reduction Officer is now titled Climate Change Officer and is still in the hiring process.</p>

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
26 CCCSC22-23 2.3	That data quality related to carbon reduction be improved, with a clear baseline agreed from which to track progress up to 2050, with regular data reports as part of the corporate performance reporting	Carbon Reduction Officer (when in post).	March 2025			Officer time Potential requirement of technical software – to be determined and would be subject to a further report to Executive/ Council for approval and budget.	Will be undertaken when the Carbon Reduction Officer is in post. <u>INTERIM REPORT</u> Progress for this recommendation is subject to the appointment of the Climate Change Officer
CCCSC22-23 2.4	That the lead senior officer takes account of the Member analysis of the Council's current Ambitions and how activity was supporting carbon reduction as part of new programme development.	Service Director Executive, Corporate Services and Partnerships Carbon Reduction Officer (when in post).	August 2025			Officer time	<u>INTERIM REPORT</u> Progress for this recommendation is subject to the appointment of the Climate Change Officer
CCCSC22-23 2.5	That a revised approach to communication of objectives and achievements be implemented, both external and internal, with a full review of the website to ensure the Council's activity, and progress towards the	Carbon Reduction Officer (when in post). Communications, Design & Marketing Manager	August 2025				<u>INTERIM REPORT</u> Progress for this recommendation is subject to the appointment of the Climate Change Officer

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
	target, is clearly documented.						
CCCSC22-23 2.6	That the Council ensures that a lead Portfolio Member is agreed for Carbon Reduction from within the Executive, post-election May 2023.	Leader of the Council	May 2023	May 2023			Councillor Anne Clarke – Cabinet Member for Environment appointed since Elections in May 2023.
CCCSC22-23 2.7 27	That the membership of the Low Carbon Thematic Group is reviewed, post-election May 2023, to ensure it incorporates the Portfolio lead and a link to Climate Change & Communities Scrutiny to further improve communication. It is also recommended that the cross-party representation remains going forward as this is seen as a positive way of working.	Leader's Executive & Partnerships team	July 2023	July 2023		Officer time Member time (meeting attendance)	Low Carbon Thematic Group reviewed with appointment of Chair and Vice Chair. Meetings have taken place and priorities set.
CCCSC22-23 2.8	That the Council website is reviewed and updated to provide clear guidance on current Council activity.	Carbon Reduction Officer (when in post). Communications, Design & Marketing Manager	August 2025			Officer time	<u>INTERIM REPORT</u> Progress for this recommendation is subject to the appointment of the Climate Change Officer

PERFORM Code	Recommendation	Lead Officer	Target Date	Completion Date	Status	Resources	Progress/Action
CCCSC22-23 2.9	That Scrutiny analysis of progress against the Council Motion previously passed to the Low Carbon Thematic Group, be shared so future work planning can take account of outstanding areas capable of delivery.	Leader's Executive & Partnerships team	July 2023	September 2023		Officer time	Low Carbon Group have had sight of this.

Bolsover District Council

Meeting of the Climate Change and Communities Scrutiny Committee on 21st May 2024

Climate Change and Communities Scrutiny Committee Work Programme 2023/24

Report of the Scrutiny Officer

Classification	This report is Public.
Contact Officer	Thomas Dunne-Wragg, Scrutiny Officer

PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2023/24.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2023/24 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.

- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

2. Details of Proposal or Information

- 2.1 Attached at Appendix 1 is the meeting schedule for 2023/24 and the proposed agenda items for approval/amendment.

3. Reasons for Recommendation

- 3.1 This report sets the formal Committee Work Programme for 2023/24 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

RECOMMENDATION(S)

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.

IMPLICATIONS:

Finance and Risk: Yes No

Details:

None from this report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

None from this report.

Staffing: Yes No

Details:

None from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No
District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes Details: Committee Members

Links to Council Ambition: Customers, Economy and Environment.

All

DOCUMENT INFORMATION

Appendix No	Title
1.	CCCSC Work Programme 2023/24

Background Papers

<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
--

Previous versions of the Committee Work Programme.
--

Climate Change and Communities Scrutiny Committee

Work Programme 2023/24

Performance Review	Policy Development	Policy/Strategy/Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Items to add

Community Woodlands Project – Monitoring Update
 Carbon Reduction Plan – Monitoring Report
 Leisure Services Delivery – Performance Update
 Environmental Health

Date of Meeting	Items for Agenda		Lead Officer
4 July 2023	Part A – Formal	• Agreement of Work Programme 2023/24	Scrutiny & Elections Officer
		• Review of Council’s Approach to Carbon Reduction – Executive Response	Scrutiny & Elections Officer
		• Review of Council’s Policy on Sky Lanterns and Helium Balloons – Post-Scrutiny Monitoring (Interim Report)	Scrutiny & Elections Officer
	Part B – Informal	• Review work	Scrutiny & Elections Officer
17 October 2023	Part A – Formal	• Review of Voluntary & Community Sector Grant Allocations: Post-Scrutiny Monitoring (Final Report)	Scrutiny Officer
		• Work Programme 2023/24	Scrutiny Officer
	Part B – Informal	• Review work	Scrutiny Officer
5 December 2023	Part A – Formal	• New Council Ambition 2024-2028 – Scrutiny Consultation	Senior Management Team/Performance
		• Sustainable Community Strategy 2020-23 and current Partnership delivery – Monitoring Update	Leader’s Executive & Partnership Team

Date of Meeting	Items for Agenda		Lead Officer
34		<ul style="list-style-type: none"> Review of Community Safety Partnership – Deliberate Fires Group Monitoring Report 	Community Safety Officer/ Derbyshire Fire & Rescue Service
		<ul style="list-style-type: none"> Safeguarding Policy for Adults and Safeguarding Policy for Children – Consultation on Refresh 	Safeguarding lead – Service Director Executive, Corporate Services and Partnerships
		<ul style="list-style-type: none"> Review of Council’s Approach to Carbon Reduction – Post-Scrutiny Monitoring (Interim Report) 	Scrutiny Officer
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work 	Scrutiny Officer
6 February 2024 (Adjourned – not quorate)	Part A – Formal	<ul style="list-style-type: none"> Health and Wellbeing Strategy – Monitoring Update 	HR Business Partner
		<ul style="list-style-type: none"> Fire Safety Policy 	Strategic Director of Services/ Health and Safety Manager
		<ul style="list-style-type: none"> Work Programme 2023/24 	Scrutiny Officer
	Part B – Informal	<ul style="list-style-type: none"> Preparation for Annual Review of the Community Safety Partnership 	Scrutiny Officer
		<ul style="list-style-type: none"> Review work 	Scrutiny Officer
20 February 2024 (Special Meeting)	Part A – Formal	<ul style="list-style-type: none"> Review of the Council’s Policy under the Licensing Act 2003 	Licensing Team
20 February 2024 (Adjourned agenda from 6 February 2024)	Part A – Formal	<ul style="list-style-type: none"> Health and Wellbeing Strategy – Monitoring Update 	HR Business Partner

Date of Meeting	Items for Agenda		Lead Officer
		<ul style="list-style-type: none"> • Fire Safety Policy 	Strategic Director of Services/ Health and Safety Manager
		<ul style="list-style-type: none"> • Work Programme 2023/24 	Scrutiny Officer
	Part B – Informal	<ul style="list-style-type: none"> • Preparation for Annual Review of the Community Safety Partnership 	Scrutiny Officer
		<ul style="list-style-type: none"> • Review work 	Scrutiny Officer
26 March 2024	Part A – Formal	<ul style="list-style-type: none"> • Review of Council’s Policy on Sky Lanterns and Helium Balloons – Post-Scrutiny Monitoring (Final Report) 	Scrutiny Officer
35		<ul style="list-style-type: none"> • Work Programme 2023/24 	Scrutiny Officer
		<ul style="list-style-type: none"> • Annual Review of Community Safety Partnership (Both Public and Exempt session) 	Assistant Director of Housing Management and Enforcement/ Housing Enforcement Manager/ Community Safety Team Derbyshire Police
	Part B – Informal	<ul style="list-style-type: none"> • Review Work 	Scrutiny Officer
21 May 2024	Part A – Formal	<ul style="list-style-type: none"> • Review of Council’s Approach to Carbon Reduction – Post-Scrutiny Monitoring (Final Report) 	Scrutiny Officer
		<ul style="list-style-type: none"> • Work Programme 2023/24 	Scrutiny Officer
Part B – Informal	<ul style="list-style-type: none"> • Review Work 	Scrutiny Officer	